

Braille Library and Transcribing Services Inc.

6501 Watts Rd.; Suite 149

Madison, WI 53719

Board of Directors Meeting Minutes

June 11, 2024

1. Call to Order: President Patricia Herrling called the meeting to order at 9:40AM. Members present: Dorothy Brar, Patricia Herrling, Melody Moore, Sue Nelson, Karen Perzentka. Constance Risjord entered the meeting at 10:30. Members absent: Joan Sholdt, Lorie Hanson and Sandra Adams. Staff present: Sue Danz and Aaron Konkol.

There was no President's report.

2. Approval of Minutes: A motion was made and seconded to approve the minutes of February 8, 2024 and the Annual membership meeting of May 7, 2024. Motion passed.
3. Treasurer's Report: Assets as of June 10, 2025: Checking Account, \$29,221.20; Money Market, \$5,209.07; Mutual Funds, \$95,868.09; Total, \$130,298.36.
Sue is working with Aaron and Lorie, the new Treasurer, to coordinate the accounts and programs on the computer; invoices are now being placed in a file drawer for Lorie's perusal. The process of coordinating and learning the programs is going well.
4. Office Manager's Report: The new book shelves have been assembled.
5. Braille Coordinator's Report: Many books have been transcribed, especially for Barbar's Amish library. A new proofreader has been hired and is working out very well. She completes her reports thoroughly and quickly. She was taught by Lindy Walton. Several textbooks have also been transcribed.

Education: Lindy will again be leading the "Braille Conversations" using the "Formats' Study Book". These books are purchased from the National Braille Association and Patricia will order them for those who would like them. These meetings will be held twice per month.

Patricia will teach a class for potential transcribers in the Fall. She has a few interested persons and will contact them closer to September. Debbie Hanson will assist her in grading lessons electronically with assistance from Connie when necessary.

Fundraising: Aaron sent out the Membership letters. Although the Delta Gamma Sorority did not accept our request for funding, we will submit another one detailing our need for training materials and braille licenses.

He will also contact the University League and the Madison Jaycees.

A few weeks ago a man came into the office to get a birthday card brailled and donated a small amount of money. A few days later he came by again with a check for \$1,000.00.

Library: The Madison Reading Project has donated books to be used for our print/braille collection. A workshop will be held for those who do not know how to assemble these types of books.

Newsletter / "Dear Pearl": The next issue will be compiled in September so no discussion took place.

6. Old Business: none.
7. New Business: None.
8. Adjournment: The meeting adjourned at 10:50AM

The next meeting will be held on August 8, 2024.

Submitted by: Karen Perzentka