

Braille Library and Transcribing Services Inc.

6501 Watts Rd.; Suite 149

Madison, WI 53719

Board of Directors Meeting Minutes

February 8, 2024

President Patricia Herrling called the meeting to order at 10:00AM. Members present: Sandra Adams, Kathy Dorn, Melody Moore, Sue Nelson, Karen Perzentka, Constance Risjord, and Joan Sholdt. Staff present: Aaron Konkol and Sue Danz.

There was an abbreviated agenda since we held a meeting in January. No president's report was given.

Aaron reported that since our January meeting, the office had received donations of \$16,000.00 from the Epic Corporation and \$12,000.00 from the Jack DeLoss Foundation. They notified us that there would be two more payments from the trust to be received by 2026, when the funds would be depleted.

The following decisions were approved for our Annual Meeting:

- Date: May 7
- Place: Imperial Gardens Restaurant
- Time: 11:30—2:30PM
- Logistics: Back Room reserved for program and food
- Gathering for informal visits and beverages 11:30 to 12:00 noon
- Buffet served from 12:00 to 1:00
- Guest speaker, Madison Reading Project: 1:00 to approximately 1:30Pm
- 1:30 Annual Meeting
- Call to order and welcome: president Patricia Herrling
- Introduction of staff
- Summary of BLTS' Annual Report for 2023 to include financial, transcription, library use totals, etc.
- Nominating Committee Report
- Election of officers
- Awards
- Adjourn: 2:30PM

The save-the-date information will be placed in the next "Dear pearl." BLTS will pay for the meals for the members and speaker; donations will be accepted.

Copies of “The Annual Report” will be available at that time and Patricia will summarize the important data in the document. Staff members will be recognized, a nomination’s report will be given and elections held.

Sue will contact the Madison Reading Project to secure a speaker for our program.

The individual will be invited to the luncheon.

Nominations: Lori Hanson has agreed to serve as treasurer if elected. Sue Nelson will advise her and will be nominated to serve on the Board for 2024-25. Kathy Dorn does not wish to serve for another term. Connie will be nominated for another term as Vice-President. Connie will ask a new transcriber to be nominated for the 2024-25 term on the Board. Also agreeing to serve for another term were Melody Moore and Sandy Adams.

The current price list was reviewed and the following changes were approved with a motion and seconded by Patricia and Joan: \$1.50 per page for Nemeth tactiles; \$.75 per page for Nemeth work sheets; cardboard (formerly paper stock) covers \$3.00 (including binders), \$4.00 for plastic covers and binders. Remove the pricing for taping services since we are no longer providing them.

The meeting was adjourned at 11:15AM.

Submitted by:

Karen Perzentka