

***Braille Library & Transcribing Services, Inc.***



***Since 1971***  
***50 Years of Excellence***

# **2022**

# **ANNUAL REPORT**

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## 2022 BOARD OF DIRECTORS

Patricia Herrling – President / Librarian

Constance Risjord – Vice President

Karen Perzentka – Secretary

Sue Nelson – Treasurer

Sandy Adams – Board Member

Joan Sholdt – Board Member

Melody Moore – Board Member

Kathy Dorn – Board Member

## Office Staff

Aaron Konkol – Office Manager

Sue Danz – Braille Coordinator

## **President's Message**

**December, 2022**

BLTS has had a busy year. We completed an update of our print/braille books, ensuring that we have quality UEB books for our readers. Due to a grant from Thrivent we purchased 50 new books for this collection, and held two workshops which produced these books for the BLTS library.

Our class for braille transcribers for 2021-2022 has been completed and we hope to welcome newly certified transcribers soon. We will be starting another class in January. The new additional office space which we rented this year has allowed the space for these classes and workshops, as well as additional storage.

Our office has been busy with braille requests and as a consequence we have updated several of our format specifications for recipes, handicrafts, and print/braille. Our Braille Conversations, held bi-monthly, help keep us all current with rules and formatting. BLTS continues to produce accurate, timely, and proofread materials for our clients.

As always, we appreciate your continued support for our endeavors, whether it is monetary or volunteered time. Like all non-profits, we depend on donations to keep our organization strong. Thank you for making that possible.

Patricia Herrling, BLTS President

## Production Totals

### Embossed and E-mailed Pages

2000 – 43,186	2011 – 41,357
2001 – 55,467	2012 – 42,270
2002 – 41,781	2013 – 34,947
2003 – 41,092	2014 – 40,037
2004 – 45,314	2015 – 39,417
2005 – 54,218	2016 – 29,632
2006 – 68,750	2017 – 34,898
2007 – 66,107	2018 – 36,512
2008 – 59,510	2019 – 33,820
2009 – 59,181	2020 – 39,140
2010 – 43,036	2021 – 51,249
	<b>2022 – 48,805</b>

### 2022 New Pages Allocation

School Materials	418	braille pages
Lending Library	10,986	braille pages
Individual Sales	8,420	braille pages
Business Sales	1,529	braille pages
Office and Class	105	braille pages
E-files only	423	braille pages
Non-Profit Agencies	0	braille pages
<b>Total (New Pages)</b>	<b>21,881</b>	<b>braille pages</b>

## BLTS Lending Library Report 2022

### LOANED

<u>Year</u>	<u>Adults</u>	<u>Children</u>	<u>Total</u>
2006	773	547	1,320
2007	810	450	1,260
2008	755	468	1,223
2009	847	454	1,301
2010	836	347	1,183
2011	801	340	1,141
2012	706	652	1,358
2013	708	656	1,364
2014	702	523	1,224
2015	633	610	1,243
2016	707	624	1,331
2017	588	576	1,167
2018	529	605	1,135
2019	485	590	1,077
2020	617	468	1,085
2021	505	498	1,008
<b>2022</b>	<b>508</b>	<b>408</b>	<b>916</b>

### 2022 Borrowers

**Active: 150 (20 schools total)**

**New: 7 borrowers**

### Collection

Total new books added to collection

**48** new adult books

**72** new children's or print/braille books

**325** books withdrawn

**Total Inventory: 2,288 items**

### Observations

Circulation is down slightly from last year. This is an increasing trend (in the last five years circulation has decreased from a high of 1,135 to 916 per year.) I believe this reflects braille reader's wider access to digital braille readers and audio books. We have completed the move from of our library catalog to **Library Thing/Tiny Cat**, an online searchable library catalog. This will make it easier for people to search our collection for the types of books they would like, as well as specific titles/authors. This was in large part due to the volunteer help of Sue Nelson and Kathy Dorn. We also weeded our print/braille collection so that we have only books in UEB braille, with a few exceptions. We were able to add 50+ new print/braille books to our collection this year due to a grant from Thrivent to replace the older books removed from that collection. **Goals for 2023:** Explore options for loan of digital copies of our braille library collection and other options to meet the current needs of our library users.

## 2022 Active Membership

Active Braillists – 21

Other Active Members - 4

## 2022 Volunteer Hours (not completed)

Braille Transcribing (completed in 2022) 4,490 hours – 22,452 pages

Service Hours 739 hours

Library 695 hours

**Total Volunteer Hours 6,024 hours**

## 2022 Membership

### *In Memoriam*

Pat Lang Harriet Fisk

Betty Stern Lois Kibbe

Sandy Adams

Judy Amacker

Jane Ayer

Kathleen Belongia

Carol Birch

Dorothy Brar

Giso Broman

Pat Bunders

Terry Busby

Mémée Chun

Cindy Collins

Mary Ann Damm

Mary Daniel

Sue Danz

Joel DeVore

Shirley Dieter

Kathy Dorn

Jill Dumphy

Pat Foltz

Angelique Green

Deborah Hanson

Lori Hanson

Barb Henning

Patricia Herrling

Maggie Hutchinson

Lois Kibbe

Mary Kienitz

Aaron Konkol

Ron & Debbie Konkol

Lynn Mack

Jane Maher

Alison McKee

Melody Moore

Sue Nelson

David Nelson

Betty Oakley

Karen Perzentka

Bev Pfister

Pat Popp

Elnor Reichel

Constance Risjord

Barb Schlinkert

Julie Schoepp

Judy Sherry

Joan Sholdt

Jane Stark

Lisa Stefl

Betty Stoffel

Julie Sumwalt

Lindy Walton

Vickie Warner

Natalie Witte

## 2022 Fundraising

Community:	\$4,724.93
Membership:	<u>\$16,317.61</u>
<b>Total Contributions:</b>	<b>\$21,042.54</b>

## 2022 Contributors

(★ Indicates that donor is a Member of BLTS)

### Over \$1000

★ Jane Ayer

★ Sue Nelson

★ Melody Moore

★ Joan Sholdt

### \$500 to \$999

★ Joel DeVore

★ Sue Nelson

★ Kathy Dorn

★ Connie Risjord

★ Pat Folz

★ Jane Stark

Helen & Jeffrey Mattox

Sub-Zero Wolf Foundation, Inc.

Middleton Lions Club

## **2022 Contributors (Continued)**

(★ Indicates that donor is a Member of BLTS)

### **\$100 to \$499**

★ Sandy Adams

★ Judy Amacker

Norman & Barbara Berven

★ Memee Chun

★ Mary Ann Damm

★ Sue Danz

★ Kathy Dorn

★ Jill Dumphy

Jane Eisner

★ Barb Henning

★ Patricia Herrling

Herb Kohl Philanthropies

Ladies Auxiliary VFW 8

Abigail Loomis

Madison Central Lions

McFarland Lioness Club

McFarland Lions Club

Mary Nelson

★ Beverly Pfister

★ Pat Popp

Gerald Ring

★ Barb Schlinkert

★ Judy Sherry

★ Elizabeth Stoffel

Strand Associates

Ronald Thorstad

Thrivent Choice

Westmorland Combined Health Fund Drive

## **2022 Contributors (Continued)**

(★ Indicates that donor is a Member of BLTS)

### **To \$100**

Amazon Smile

American Legion Post 501

★ Carol Birch

★ Pat Bunders

★ Cindy Collins

★ Mary Daniel

★ Deb Hanson

★ Lori Hanson

★ Mary Kienitz

Burton Kushner

Bettine Lipman

★ Lynn Mack

★ Alison McKee

PayPal Giving Fund

★ Karen Perzentka

★ Elnor Reichel

★ Julie Schoepp

★ Lisa Stefl

★ Julie Sumwalt

★ Vickie Warner

Natalie Witte

**Comparative Statement**  
**2021 and 2022**

Income	2021	2022
Community Contributions	\$36,122.60	<b>\$4,724.93</b>
Member Contributions	\$18,380.90	<b>\$16,317.61</b>
Braille Income	\$7,462.16	<b>\$7,532.15</b>
Mutual Fund Income	\$7,168.42	<b>\$5,127.75</b>
Miscellaneous Income	\$0	<b>\$0</b>
Class Fees	\$0	<b>\$150.00</b>
Total Income	<hr/> \$69,134.08	<hr/> <b>\$33,852.44</b>
Expenses		
Salaries & Payroll Taxes	\$33,247.72	<b>\$31,955.96</b>
Rent	\$15,892.40	<b>\$19,109.40</b>
Braille & Library Supplies	\$3,640.43	<b>\$5,326.49</b>
Proofreading	\$4,943.00	<b>\$4,856.10</b>
Office Cleaning	\$945.00	<b>\$1,070.00</b>
Office Supplies	\$4,110.52	<b>\$2,307.56</b>
Office Equipment	\$0	<b>\$408.29</b>
OnPay Professional Fees	\$585.40	<b>\$585.40</b>
Social & Awards	\$1,979.49	<b>\$1,094.53</b>
Training/Class Material	\$508.00	<b>\$0</b>
Miscellaneous	\$0	<b>\$0</b>
Total Expenses	<hr/> \$65,851.96	<hr/> <b>\$66,713.73</b>
Net Profit/Loss	<hr/> \$3,282.12	<hr/> <b>-\$32,861.29</b>

<b>Financial Comparison</b>				
<b><i>For the Year Ended</i></b>	<b><i>Income</i></b>	<b><i>Expenses</i></b>	<b><i>Excess Income (Loss)</i></b>	<b><i>Mutual Fund &amp; Checking Market Value</i></b>
12/31/1998	\$25,071.84	\$52,391.63	(\$27,319.79)	\$145,985.00
12/31/1999	\$32,778.11	\$49,589.79	(\$16,811.68)	\$151,194.00
12/31/2000	\$40,324.21	\$52,515.14	(\$12,190.93)	\$122,434.00
12/31/2001	\$37,915.77	\$61,778.94	(\$23,863.17)	\$81,804.00
12/31/2002	\$39,663.27	\$51,589.18	(\$11,925.91)	\$61,595.00
12/31/2003	\$37,050.43	\$50,560.05	(\$13,509.62)	\$67,365.00
12/31/2004	\$47,496.81	\$48,771.04	(\$1,274.23)	\$53,146.00
12/31/2005	\$47,088.57	\$47,224.39	(\$135.82)	\$54,965.00
12/31/2006	\$59,202.00	\$58,721.00	\$481.00	\$154,497.00
12/31/2007	\$59,473.45	\$74,002.41	(\$14,528.96)	\$153,165.33
12/31/2008	\$51,603.35	\$39,817.01	\$11,786.34	\$132,582.95
12/31/2009	\$49,027.00	\$42,344.62	\$6,682.38	\$152,214.00
12/31/2010	\$40,682.86	\$44,068.71	(\$3,385.85)	\$153,632.13
12/31/2011	\$34,121.27	\$38,144.29	(\$4,023.02)	\$147,848.71
12/31/2012	\$38,411.00	\$39,277.00	(\$866.00)	\$156,314.00
12/31/2013	\$42,438.00	\$39,140.00	\$3,298.00	\$168,282.40
12/31/2014	\$38,931.00	\$40,216.00	(\$1,285.00)	\$170,307.00
12/31/2015	\$37,449.00	\$47,017.00	(\$9,568.00)	\$150,163.19
12/31/2016	\$35,720.47	\$47,071.35	(\$11,350.88)	\$147,897.62
12/31/2017	\$47,360.61	\$46,702.66	\$657.95	\$153,858.00
12/31/2018	\$53,085.37	\$57,741.18	(\$4,655.81)	\$133,591.82
12/31/2019	\$55,446.47	\$57,744.78	(\$2,298.31)	\$144,812.05
12/31/2020	\$44,558.54	\$47,528.22	(\$2969.68)	\$144,850.08
12/31/2021	\$69,134.08	\$65,851.96	\$3,282.12	\$159,276.53
<b>12/31/2022</b>	<b>\$33,852.44</b>	<b>\$66,713.73</b>	<b>(\$32,861.29)</b>	<b>\$108,570.45</b>

Parenthesis indicate negative numbers (losses).